

# Highbridge Festival of The Arts

Affiliated to The British & International Federation of Festivals for Music, Dance and Speech

Registered Charity No 284082

## **Dance Syllabus 2024**

6 - 10 March 2024

Closing Date for entries Sunday 17<sup>th</sup> December 2023

Venue: The Princess Theatre & Arts Centre, Princess Street, Burnham-on-Sea TA8 1EH

There is no car parking at The Princess Theatre (except for Blue Badge Holders) – drop-off only

Nearest Car Park: Oxford Street, TA8 1EL (opposite Lidl)

Adjudicator: Jackie Hutt FISTD

### **CONDITIONS OF ENTRY TO THE DANCE SECTION**

#### **General Regulations**

1. The closing date for entries is **Sunday 17<sup>th</sup> December 2023** or earlier if classes are full.
2. Entries should be made using the online form and will only be accepted if you accept these Conditions of Entry and make the required online card payment. If you are unable to access the online entry system, please contact the Dance Secretary via our Dance Contact Form on this website or phone the General Secretary 01278 793813.
3. Entry fees are clearly stated within the Syllabus and on the online entry form and are dependent on either age or class.
4. You will receive an automated email acknowledging receipt of your entry once payment is complete.
5. Entry fees are non-refundable. This applies in all circumstances, including if you withdraw your entry at any time or you have entered a class to which you are not entitled. The Committee reserves the right to refuse any entry without explanation.
6. **Age will be calculated as of 1st September 2023.** It is your responsibility to ensure that you enter the correct class by age. Incorrect age may lead to disqualification, and, in cases of doubt, proof of age may be required.
7. Teachers and other interested parties must have no communication with the Adjudicator at any time.
8. The Adjudicator's decision is final and no correspondence can be entered into regarding the decision given.

9. The Festival is bound by copyright law and cannot allow the use of any unauthorised photographic equipment or recording equipment of any kind or by any device, all of which are absolutely forbidden during performances and adjudications. Additionally, photographs of performers are not permitted within the auditoria at any time, without the express permission of the Festival organisers. Anyone disregarding this regulation will be asked to leave and may give cause for performances to be stopped and will be required to delete all images before leaving the building. The use of unauthorised recording equipment/cameras/electronic devices may also lead to disqualification of performers.
10. Electronic devices of any kind, e.g. laptops, tablets, iPADS, mobile phones, radios, personal CDplayers, MP3 players etc, may not be used in the auditoria during performances and adjudications. Anyone disregarding this regulation will be asked to leave and may give cause for performances to be stopped.
11. The Festival does not accept liability for the infringement of copyright, recording or performing rights out of any competitor's accompaniment or performance.
12. All performances using music from shows in current production are subject to copyright law. Songs from shows in current production may be performed as a concert item, i.e. with no costumes or movement, without the need for copyright permission. Where movement or costumes are included in a performance, copyright permission is required, and the Festival accepts these entries on the basis that the appropriate copyright permission has been sought. Performers or teachers with queries on how to obtain copyright permission for performance items, should contact Festivals House on 01625 428297 before submitting entries.
13. The Festival complies with the British and International Federations of Festivals National Standard of Marking System. Our adjudicator will mark to this common standard.
14. Certificates will be awarded to all entries. In addition, we will present medals for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> places in the form of GOLD, SILVER and BRONZE.
15. Entrants are advised to take note of time allowances as failure to comply may lead to disqualification.
16. A detailed timetable will be emailed to entrants no later than two weeks prior to the Festival. **Please make sure that you check your SPAM/JUNK folder.**
17. The Festival Committee reserves the right to commence any class up to 15 minutes earlier than the published time.
18. The Festival is for Amateurs. An Amateur is someone who does not derive his/her livelihood from the branch of performance, defined by the class title, in which she/he seeks to enter the Festival. In any ensemble, all members must adhere to that principle.
19. Any complaints should be put in writing to the General Secretary, and will be fully investigated, subject to the payment of a deposit of £10, which will be refunded if the complaint is upheld.

20. Festival personnel are not prepared to accept abusive or threatening behaviour from entrants, their families & teachers or members of the audience, either in person, through our website or by other forms of communication. People behaving in this way will be asked to leave the venue and any entrant associated with them will be disqualified from the current Festival.
21. No dancer may appear twice in any solo class and dancers in Duet/Trio and Quartet classes may only enter the class once with the same partner(s). For classes 82-89 (Groups), Dance Schools/groups can only enter a maximum of 2 groups per class with a minimum of 5 dancers and a maximum of 20, due to the size of the stage and backstage area. (Stage dimensions = 9m x 6m).
22. All groups must be accompanied by a designated teacher/adult whilst backstage, when group Classes (classes 82 -89) are running.
23. A younger dancer may appear with a partner of the correct age in intermediate and senior classes.
24. CDs must have only a single recording at the beginning and must be clearly marked with Name, Class Number and Entry Number.
25. Pointe work is not allowed for any competitor under the age of 13.
26. Cancellations must be made known to the Dance Secretary, preferably via email, before the commencement of each session, morning, afternoon or evening, not at the time of the class and not to the Adjudicator.
27. Timetables will be issued stating the approximate time of each class, but dancers are advised to arrive at the venue one hour before the published time. Members of the audience wishing to watch a specific performance should be seated in the auditorium 20 minutes before the published time.
28. Any dancer aged 9 years and over, who fails to complete a performance, may not re-start that performance, nor will it be adjudicated. The only exception will be in the case of an equipment fault/failure.
29. The stage and stage wings are out of bounds to all except authorised Festival personnel and one teacher, parent or carer if the child is under 6 years old or has special needs. Failure to comply may lead to disqualification. Three competitors waiting to perform will also be allowed at any one time - competitors who have performed their dances must leave the area and only return three dances before the end of the class in preparation for the adjudication. The stage is not available for rehearsal during breaks/lunch for any competitors.
30. Props cannot be used in Classical Ballet classes and should be kept to a minimum in other classes as parents will not be allowed in the wings to carry these on to the stage.

31. During Intervals and Lunch breaks the stage and Auditorium will be closed to all except Festival personnel.
32. Please be aware that parents and supporters of entrants will need to purchase a daily wristband to gain entry to the auditorium to watch their child's performance(s). Separate tickets may be required for the Dance Group Sessions – details of these will be available from Dance Schools, in the Dance Timetable and on our website.

### **Safeguarding & Equal Opportunities**

33. The Festival's Safeguarding Policy and approach to Creating Safer Festivals for Everyone is published later in this Syllabus and in the Timetable and on our website. By submitting an entry all parents/guardians/carers and teachers of entrants under 18 (or vulnerable adults of any age) confirm that they give (or have obtained) the necessary consents for the entrants to take part in the Festival and that they have read the Festival's Safeguarding documents.
34. For the duration of the Festival all teachers/parents/guardians/carers are responsible for the continuous care and supervision of their own child/pupils. If they are unable to attend personally, they must delegate their responsibility to an identified adult and ensure children/pupils are aware of the identity and name of the person responsible for their care. This includes supervision throughout all Festival venues, practice and changing areas that may be provided.
35. Entrants will be required to register on arrival at the venue. All entrants under the age of 18 and vulnerable adults will be required to provide emergency contact details when they sign in (either the name of the responsible person accompanying them or a contact telephone number). Groups taking part in classes 82 - 89 will be required to provide the name of a designated teacher/adult who will remain backstage with them whilst these classes take place.
36. Age appropriate entries. Parents and/or tutors and teachers have the responsibility to ensure that the music/song chosen is appropriate to the child's age and that any costumes are appropriate to the child's age. If the adjudicator feels these are inappropriate, she/he has the right to stop the performance.
37. The Festival assumes that parents/carers have obtained the necessary authorisation from schools for entrants to be absent from school to take part.
38. The Festival aims to ensure that no person attending the Festival is disadvantaged. If you have a disability as defined by the Equalities Act 2010 or have any specific accessibility needs, please contact us before making an entry, or in advance if attending as a member of the audience, so that we can consider & advise what reasonable adjustments can be made.
39. The Festival takes no responsibility for photographs taken by parents/guardians of their own child/children once performances and adjudications have been completed and their subsequent use. The Festival assumes that parents/guardians are aware of the inherent risks of using photographs of children on social media.

## **Data Protection**

40. The information provided on your entry form will be used by Highbridge Festival to facilitate the administration of the Festival, the compilation of the timetable/programme and the production of certificates and adjudicator sheets. Only your name will appear in the programme and on certificates and adjudicator sheets. Names of medal winners will appear in the local press and on our website. We may use your email address to contact you with information about future festivals. Your personal details will not be shared with any other organisation or persons, unless required to do so by law. By submitting your entry, you confirm that you give (or have obtained) the necessary consents for the Festival to hold your personal data and use it as detailed above. A copy of our Privacy Policy is available on this website.

## **SAFEGUARDING POLICY**

The British and International Federation of Festivals for Music, Dance and Speech (BIFF) works for amateur festivals everywhere to help create thousands of educational performance opportunities for children and young people each year.

The Federation and our member Festivals are committed to ensuring safe environments for children and young people and believe that it is always unacceptable for a child or young person to experience abuse of any kind.

We recognise our responsibility to safeguard the welfare of all children and young people, by a commitment to recommend best practice which protects them.

This policy applies to our Board of Trustees, paid staff, Adjudicator members, volunteers, students or anyone working on behalf of the Federation and our member Festivals. It has been drawn up on the basis of relevant law and guidance that seeks to protect children and young people, and its purpose is to set out the overarching principles that guide our approach.

We recognise that:

- the welfare of the child/young person is paramount
- all children, regardless of age, disability, gender, racial heritage, religious belief, sexual orientation or identity, have the right to equal protection from all types of harm or abuse
- working in partnership with children, young people, their parents, carers and other agencies is essential in promoting young people's welfare.

The purpose of the policy:

- to provide protection for the children and young people who participate in our festivals, including the children of festival members
- to provide staff and volunteers with guidance on procedures they should adopt in the event that they suspect a child or young person may be experiencing, or be at risk of, harm.

We will seek to safeguard children and young people by:

- valuing them, listening to and respecting them
- appointing a Federation Head of Safeguarding and, for each festival, at least one Festival Safeguarding Officer

- adopting child protection guidelines through procedures and safe working practice for staff and volunteers
- working within the legislation and guidance that specifically addresses the needs of young performers (specifically, the Children and Young People Acts 1933 and 1963, and the Children (Performance and Activities) (England) Regulations 2014
- adopting a safe and balanced approach to the issue of creating and using photography and images of children and young people at our festivals and in our communications
- recruiting staff and volunteers safely, ensuring all necessary checks are made
- sharing information about child protection and safe working practice with children, parents, staff and volunteers
- sharing information about concerns with agencies who need to know, and involving parents and children appropriately
- providing effective management for staff and volunteers through supervision, support and training.

### **CREATING SAFER FESTIVALS FOR EVERYONE**

The Federation and its member Festivals use the following policies and procedures to provide safer festivals for everyone:

1. A single, definitive Child Protection Policy adopted by all Federation Festivals.
2. One or more designated Festival Safeguarding Officers (FSO) appointed for each Federation Festival:  
Names: Clare Catcheside & Pat Payton                      Telephone: 01278 793813
3. Best practice advice in the form of Safe Working Practice leaflet, Festival Child Protection leaflet, and any other guidance produced by the Federation. This advice is supported by support and training for all Festival staff and volunteers. Guidance includes clear reporting procedures for anyone with a concern about a child.
4. Appropriate recruitment and induction procedures for all new staff and volunteers responsible for providing safe environments for everyone attending/performing at a Federation Festival.
5. All Festival personnel wear a badge to identify their roles. All teachers/parents/guardians/carers are asked to report all incidents of any nature to anyone wearing a Festival badge. All reported incidents will be handled in accordance with the Safe Working Practice and Festival Child Protection best practice advice. In addition, we will ensure the availability of a quiet area / room where concerns can be expressed in private.
6. For the duration of a Festival all teachers/parents/guardians/carers are responsible for the continuous care and supervision of their own children/pupils. If they are unable to attend personally, they must delegate their responsibilities to an identified adult and ensure that their children/pupils are aware of the identity and name of the person responsible for their care. This includes

supervision throughout all Festival venues, practice and changing areas that may be provided. The Festival cannot take any responsibility for property left unattended.

7. We do not permit any unauthorised photography at our Federation Festivals. For further information on what is and is not authorised, please contact the Festival Safeguarding Officer or anyone wearing a festival badge. If any child, young person or parent/carer is concerned about any photography or recording taking place at an event, please contact the Festival Safeguarding Officer, who will be pleased to discuss this matter with you.
8. Some children and adults with support needs may need help in order to take part. If this is the case, we ask the responsible teachers/parents/guardians/carers to contact the Festival Organisers prior to arrival. The Festival aims to meet these needs wherever possible but must know beforehand in order to prepare support – or to advise that help cannot be provided on this occasion.
9. The Festival's Child Protection Policy and its approach to Creating Safer Festivals for Everyone are published explicitly in our Syllabus, Programme and Website. By completing and signing the entry form all parents / guardians / carers and teachers of entrants under 18 (or adults of any age who may require additional support) confirm that they give (or have obtained) the necessary consents for the entrants to take part in the Festival. Without consent the entry to the Festival cannot be accepted.

## **DANCE CLASSES 2024**

### **SOLO CLASSES - £5.50**

#### **15 - 18 YEARS - NOT TO EXCEED 2 MINS**

1. Classical Ballet
2. Modern
3. Tap
4. Character
5. Lyrical Modern
6. Greek
7. Contemporary
8. National
9. Choreographic Solo – music and style of own choice
10. Commercial/Street
11. Song and Dance ( not to exceed 2.5 mins)

#### **13 & 14 YEARS - NOT TO EXCEED 2 MINS**

12. Classical Ballet
13. Modern
14. Tap
15. Character
16. Lyrical Modern
17. Greek
18. Contemporary
19. National
20. Choreographic Solo – music and style of own choice
21. Commercial/Street
22. Song and Dance ( not to exceed 2.5 mins)

**11 & 12 YEARS - NOT TO EXCEED 2 MINS**

- 23. Classical Ballet
- 24. Modern
- 25. Tap
- 26. Character
- 27. Lyrical Modern
- 28. Greek
- 29. Contemporary
- 30. National
- 31. Choreographic Solo – music and style of own choice
- 32. Commercial/Street (continued)
- 33. Song and Dance (not to exceed 2.5 mins)

**9 & 10 YEARS - NOT TO EXCEED 1.5 MINS**

- 34. Classical Ballet
- 35. Modern
- 36. Tap
- 37. Character
- 38. Lyrical Modern
- 39. Greek
- 40. National
- 41. Choreographic Solo - music and style of own choice
- 42. Commercial/Street
- 43. Song and Dance ( not to exceed 2 mins)

**7 & 8 YEARS - NOT TO EXCEED 1.5 MINS**

- 44. Classical Ballet
- 45. Modern
- 46. Tap
- 47. Character
- 48. Lyrical Modern
- 49. Greek
- 50. National
- 51. Commercial/Street
- 52. Song and Dance (not to exceed 2 mins)

**6 YEARS AND UNDER - NOT TO EXCEED 1.5 MINS**

- 53. Ballet
- 54. Modern
- 55. Tap
- 56. Character
- 57. Greek
- 58. National
- 60. Song and Dance ( not to exceed 2 mins)

**4 YEARS AND UNDER - NOT TO EXCEED 1.5 MINS - £4.50**

- 61. Any Dance



**DUETS - £8.00**

**ALL DUETS NOT TO EXCEED 2.5 MINS EXCEPT SONG AND DANCE 3 MINS**

**18 YEARS AND UNDER**

- 62. Cabaret
- 63. Classical

**14 YEARS AND UNDER**

- 64. Cabaret
- 65. Classical

**12 YEARS AND UNDER**

- 66. Cabaret
- 67. Classical

**10 YEARS AND UNDER**

- 68. Cabaret
- 69. Classical

**8 YEARS AND UNDER**

- 70. Cabaret
- 71. Classical

**ADULT DUETS**

- 72. Any Dance

**TRIOS/QUARTETS - £10.00**

**ALL TRIOS/QUARTETS NOT TO EXCEED 2.5 MINS EXCEPT SONG AND DANCE 3 MINS**

**18 YEARS AND UNDER**

- 73. Cabaret
- 74. Classical

**14 YEARS AND UNDER**

- 75. Cabaret
- 76. Classical

**12 YEARS AND UNDER**

- 77. Cabaret
- 78. Classical

**10 YEARS AND UNDER**

- 79. Cabaret
- 80. Classical

**ADULT**

- 81. Any Dance

**GROUPS - £15**

**ALL GROUP DANCES NOT TO EXCEED 4 MINS EXCEPT FOR SONG AND DANCE 4.5 MINS  
GROUPS MUST CONSIST OF A MINIMUM OF 5 AND A MAXIMUM OF 20 DANCERS due to the size of  
the stage  
MAXIMUM 2 ENTRIES PER CLASS PER SCHOOL/DANCE GROUP  
ALL GROUPS MUST BE ACCOMPANIED BY A DESIGNATED TEACHER/ADULT WHILST BACKSTAGE &  
GROUP CLASSES ARE RUNNING**

**21 YEARS AND UNDER**

- 82. Cabaret
- 83. Classical

**14 YEARS AND UNDER**

- 84. Cabaret
- 85. Classical

**10 YEARS AND UNDER**

- 86. Cabaret
- 87. Classical

- 88. Any Dance - Primary Schools
- 89. Any dance - Adult

If you have any questions about the classes or how to enter them, please contact the Dance Secretary directly: [hfestivaldancelisa@hotmail.com](mailto:hfestivaldancelisa@hotmail.com)